

# TEWKESBURY BOROUGH COUNCIL

<b>Report to:</b>	Council
<b>Date of Meeting:</b>	26 January 2016
<b>Subject:</b>	Schedule of Meetings 2016/17
<b>Report of:</b>	Lin O'Brien, Democratic Services Group Manager
<b>Corporate Lead:</b>	Sara Freckleton, Borough Solicitor
<b>Lead Member:</b>	Councillor R J E Vines
<b>Number of Appendices:</b>	One

## **Executive Summary:**

To agree a Schedule of Meetings for 2016/17.

## **Recommendation:**

**To ADOPT the Schedule of Meetings shown at Appendix 1.**

## **Reasons for Recommendation:**

To ensure that there is a Schedule of Meetings in place for the 2016/17 Municipal Year.

## **Resource Implications:**

None.

## **Legal Implications:**

None.

## **Risk Management Implications:**

None.

## **Performance Management Follow-up:**

Once adopted, the Schedule of Meetings will be distributed and published by Democratic Services and monitored to assess whether any problems arise which need to be addressed in the future.

## **Environmental Implications:**

None.

## **1.0 INTRODUCTION/BACKGROUND**

**1.1** The Council's Constitution requires the Council, at the first meeting of the calendar year, to agree a programme of dates and times of meetings for the forthcoming Municipal

Year.

## **2.0 SCHEDULE OF MEETINGS 2016/17**

**2.1** The Schedule of Meetings attached at Appendix 1 has been prepared on the same basis as the current Schedule, however, particular attention is drawn to the following points:

- This is the best Schedule that can be achieved taking account of Members' desire:
  - to hold Planning Committees on a Tuesday; and
  - for Overview and Scrutiny Committee to be held a week after the Executive Committee.
- The date of the Council meeting in February 2017 cannot be confirmed until the County Council sets its meeting schedule later in the year.

## **3.0 OTHER OPTIONS CONSIDERED**

**3.1** None.

## **4.0 CONSULTATION**

**4.1** The Schedule of Meetings 2016/17 has been considered by the Corporate Leadership Team and Group Managers.

## **5.0 RELEVANT COUNCIL POLICIES/STRATEGIES**

**5.1** None.

## **6.0 RELEVANT GOVERNMENT POLICIES**

**6.1** None.

## **7.0 RESOURCE IMPLICATIONS (Human/Property)**

**7.1** None.

## **8.0 SUSTAINABILITY IMPLICATIONS (Social/Community Safety/Cultural/ Economic/ Environment)**

**8.1** None.

## **9.0 IMPACT UPON (Value For Money/Equalities/E-Government/Human Rights/Health And Safety)**

**9.1** None.

**10.0 RELATED DECISIONS AND ANY OTHER RELEVANT FACTS**

**10.1** None.

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**Background Papers:** None.

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**Appendices:** Appendix 1 – Proposed Schedule of Meetings 2016/17.